



NEW HANOVER COUNTY

PUBLIC HEALTH

ENVIRONMENTAL HEALTH SERVICES

230 Government Center Drive, Suite 140, Wilmington, NC 28403

P: (910) 798-6667 | F: (910) 798-7815 | NHCgov.com

Phillip E. Tarte, MHA, Director

EV# _____
Paid \$ _____

STATE TEMPORARY FOOD APPLICATION - \$75.00 FEE

Application must be submitted 15 days prior to the event

Name of Event: _____

Location of Event: _____

Event Date(s): _____ Hours of Operation: _____

Name of Booth/Establishment/Vendor: _____

Person-in-Charge (PIC) of Temporary Food Booth _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

The following items must be submitted with the application:

- 1. Labeled floor plan showing all equipment including:**
 - a. food preparation areas,
 - b. cleaning areas,
 - c. hand wash station,
 - d. storage areas,
 - e. sneeze guards
- 2. Menu with procedures on how the food will be prepared**

I certify that the information in this application is correct and I understand that any deviation without prior approval from this Health Regulatory Office may nullify plan approval.

Name: _____ Signature: _____ Date: _____

“Healthy People, Safe Environment, Strong Community”