



NEW HANOVER COUNTY
FINANCE DEPARTMENT

To: Respondents to RFP-Mobile Track Storage System & Relocation of Record Books
From: Carrie Buttles, Purchasing Agent
Date: December 17, 2015
Subject: **Award RFP to CW Warthen & Gregory Grier, Inc.**

The County received proposals from three (3) firms in response to its Request for Proposals for the Mobile Track Storage System & Relocation of Record Books for the New Hanover County Register of Deeds.

Firms were evaluated using the criteria listed in the RFP:

Firm Name	Quality, Clarity & Responsiveness of Bid (10%)	Specification Requirements Compliance (25%)	Experience in Relocation of Records (30%)	Cost of Proposed System (35%)	Proposal Cost	Totals
CW Warthen & Gregory Grier	59	150	178	150	\$209,972.22	537
Commercial Works & R.L. Ballard	53	124	145	180	\$201,341.51	502
Patterson Pope	47	68	162	210	\$123,970.00	487

After careful consideration, the evaluation committee unanimously recommends that the contract for the Mobile Track Storage System & Relocation of Record Books be awarded to CW Warthen & Gregory Grier, Inc. They are the preferred vendor based off of their relocation experience, equipment available in 60 days and the ability for expansion of books.

We are sincerely grateful to all of you for the time and effort spent in responding to our request and for submitting your solutions to us. We hope that in the future we will again have the privilege and opportunity to work with you on other projects.