

NEW HANOVER COUNTY ABC BOARD

INVITATION TO BID

**ONE (1) BOX-BED COMMERCIAL TRUCK**

Pursuant to Section 143-129 of the General Statutes of North Carolina, sealed bids addressed to Lena Butler, Purchasing Supervisor, New Hanover County Finance Department, 230 Government Center Drive, Suite 165, Wilmington, North Carolina 28403 and marked “**BOX-BED COMMERCIAL TRUCK**” will be accepted until **2:00 P.M. EST, Thursday, November 7, 2013.**

The bids will be publicly opened and read immediately following the latest time for receipt of bids in the New Hanover County Finance Office, Suite 165, Conference Room 500, Wilmington, North Carolina, 28403.

Instructions for submitting bids and complete requirements and information may be obtained by visiting the County’s website at <http://www.nhcgov.com/Finance/Pages/CurrentBids.aspx>.

**The ABC Board reserves the right to reject any and all proposals, to waive technical defects in the proposals, and to select the proposal deemed most advantageous to the ABC Board based on price and all other factors considered.**

No bid shall be withdrawn for a period of 120 days after the bid opening.

Released: Wednesday, October 16, 2013

## SPECIFICATIONS

### ONE (1) BOX-BED COMMERCIAL TRUCK

The New Hanover County Alcoholic Beverage Control Board (ABC Board) will be accepting sealed, written bids from qualified vendors for the purpose of purchasing one (1) new current model year Tandem Axle box-bed up to 54,000 GVWR Truck with a diesel engine as described below. Truck specifications follow:

1. New 2014 – minimum miles on odometer
2. Gross vehicle weight - up to 54,000 lbs.
3. Engine: Diesel (Board will consider a “Green” or Hybrid **option** if available)
4. Engine Manufacturer: Cummins, Caterpillar, or equivalent
5. Engine-horse power: 250 - 300 horse powers or horse powers appropriate for the truck size
6. Transmission: Automatic
7. Drive Train: eight rear wheels (total of 10 wheels including front steer wheels)
8. Rear Axle: Tandem, 40,000 4-Spring flat leaf or equivalent
9. Steering: Power assisted
10. Steering: Tilt steering wheel
11. Brakes: Air brake package
12. Chassis: Conventional
13. Front suspension: Heavy duty
14. Tires: brand name with 100% rubber
15. Tow hooks: Front only
16. Exterior: White
17. Flooring covering: Heavy duty rubber (no carpet)
18. Interior: No preference
19. Seats: Air suspension driver’s seat (back seat bench if **optional crew cab**)
20. Cab: Standard cab (also price with an **optional 6-man crew cab**)
21. Mirrors: Outside side mirrors and fender mirrors
22. Keys: Must have three keys
23. Heater, defroster and air conditioner
24. Radio: AM/FM
25. Fire extinguisher
26. Aluminum fuel tank
27. Air Horn
28. Windshield Wipers: Variable speed with intermittent delay
29. Safety Equipment: All DOT required safety equipment/decals, etc.
30. Warranty: Must have full manufacturer’s warranty
31. Warranty: Provide extended warranty information and price on engine as an **option**
32. Warranty: Provide extended warranty information and price on transmission as an **option**
33. Box bed, 22 feet if conventional cab (**18 feet if optional crew cab**)
34. Box-color: White to match truck exterior.

35. Box-walls: Extra heavy-duty walls (3/4" plywood)
36. Box-door: Roll-up door
37. Box-ramp: Pull-out ramp (about 16 feet with reinforced aluminum)

## INFORMATION TO BIDDERS

### 1. AUTHORIZED SIGNATURE

Please be advised that the person signing the bid must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery and installation period requested. **BIDS NOT SIGNED WILL BE REJECTED.**

### 2. QUESTIONS AND CLARIFICATIONS

After the Bid issue date, all communications between the ABC Board and prospective Bidders regarding this Bid shall be in writing. Any inquires, requests for interpretation, technical questions, clarification, or additional information shall be directed to **Lena Butler, Purchasing Supervisor** by emailing [lbutler@nhcgov.com](mailto:lbutler@nhcgov.com) or faxing (910) 798-7806. Questions and responses affecting the scope of the bid will be provided to Bidders by issuance of an Addendum which will be posted to the County's website at <http://www.nhcgov.com/Finance/Pages/CurrentBids.aspx>. The addendum will appear under the advertisement on the County's website. **All questions shall be received no later than 5:00 P.M., EST, Tuesday, October 29, 2013.**

### 3. COST OF PREPARATION OF RESPONSE

Costs incurred by prospective Bidders in the preparation of the response to this Request for Bid are the responsibility of the responding Bidder and will not be reimbursed by the County.

### 4. Submission of Bid Form

Submit one (1) original and one (1) copy of the Bid Form in a sealed envelope properly marked "**BOX-BED COMMERCIAL TRUCK**" and address to the County at the following address:

New Hanover County Finance Office  
Attn: Lena Butler, Purchasing Supervisor  
230 Government Center Drive, Suite 165  
Wilmington, NC 28403

**5. The ABC Board reserves the right to reject any and all proposals, to waive technical defects in the proposals, and to select the proposal deemed most advantageous to the ABC Board based on price and all other factors considered.**

6. The ABC Board is looking for value and wishes to optimize its payload. Bids must state gross vehicle weight including accessories; must also state available payload. Pricing must include freight, delivery, vehicle preparation, document preparation fees, processing and/or any other expenses to the purchaser. The ABC Board is “an independent local political subdivision of the State” and should be exempt from Federal Excise taxes.

7. No bid shall be withdrawn for a period of 120 days after the bid opening.

**8. E-Verify Compliance.**

Pursuant to Session Law 2013-418, Bidders shall fully comply with the U.S. Department of Homeland Security employee legal status E-Verify requirements for itself and all its subcontractors. County requires an affidavit attesting to Bidder’s compliance. Bidders shall complete the affidavit and submit with the bid form.

**BID FORM**

**ONE (1) BOX-BED COMMERCIAL TRUCK**

*(The Deadline for Receipt of Bids: Thursday November 7, 2013 at 2:00 PM)*

**ONE (1) BOX-BED COMMERCIAL TRUCK – 2014 Model Year \$**\_\_\_\_\_

State the approximate number of days after award

**TRUCK** will be delivered \_\_\_\_\_

Location of Technical/Service Representative\_\_\_\_\_

I, (We) certify that this bid is made without prior understanding, agreement or connection with any corporation, firm, or person submitting a bid for the same equipment and is in all respects fair and without collusion or fraud. I, (We) understand collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. I, (We) agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder. I further certify that the proposed equipment meets or exceeds the minimum specifications as listed in this bid package.

\_\_\_\_\_

Signature

Printed Name/Title

Company \_\_\_\_\_

Address \_\_\_\_\_

City, State \_\_\_\_\_

Zip Code \_\_\_\_\_

Phone Number\_\_\_\_\_

Fax Number\_\_\_\_\_

Email Address\_\_\_\_\_

## **Attachments to Proposal**

1. Bid Compliance Form
2. E-Verify Affidavit

**BID COMPLIANCE FORM**

**(THIS FORM MUST BE COMPLETED BY BIDDER AND SUBMITTED WITH BID)**

<b>Item</b>	<b>Minimum Specification</b>	<b>Doesn't meet spec</b>	<b>Meets Spec</b>	<b>Exceeds Spec</b>	<b>Comments</b>
<b>1</b>	<b>New 2014 -Minimum miles on odometer</b>				
<b>2</b>	Gross Vehicle weight-Up to 54,000 pounds				
<b>3</b>	Engine: Diesel (Board will consider a "Green" or Hybrid <b>option</b> if available)				
<b>4</b>	Engine Manufacturer: Cummins, Caterpillar, or equivalent				
<b>5</b>	Engine-horse power: 250 - 300 horse powers or horse powers appropriate for the truck size				
<b>6</b>	Transmission: Automatic				
<b>7</b>	Drive Train: eight rear wheels (total of 10 wheels including front steer wheels)				
<b>8</b>	Rear Axle: Tandem, 40,000 4-Spring flat leaf or equivalent				
<b>9</b>	Steering: Power assisted				
<b>10</b>	Steering: Tilt steering wheel				
<b>11</b>	Brakes: Air brake package				
<b>12</b>	Chassis: Conventional				
<b>13</b>	Front suspension: Heavy duty				
<b>14</b>	Tires: brand name with 100% rubber				
<b>15</b>	Tow hooks: Front only				
<b>16</b>	Exterior: White				

Item	Minimum Specification	Doesn't meet spec	Meets Spec	Exceeds Spec	Comments
17	Flooring covering: Heavy duty rubber (no carpet)				
18	Interior: No preference				
19	Seats: Air suspension driver's seat (back seat bench if <b>optional crew cab</b> )				
20	Cab: Standard cab (also price with an <b>optional 6-man crew cab</b> )				
21	Mirrors: Outside side mirrors and fender mirrors				
22	Keys: Must have three keys				
23	Heater, defroster and air conditioner				
24	Radio: AM/FM				
25	Fire extinguisher				
26	Aluminum fuel tank				
27	Air Horn				
28	Windshield Wipers: Variable speed with intermittent delay				
29	Safety Equipment: All DOT required safety equipment/decals, etc.				
30	Warranty: Must have full manufacturer's warranty				
31	Warranty: Provide extended warranty information and price on engine as an <b>option</b>				
32	Warranty: Provide extended warranty information and price on transmission as an <b>option</b>				
33	Box bed, 22 feet if conventional cab ( <b>18 feet if optional crew cab</b> )				
34	Box-color: White to match truck exterior.				

Item	Minimum Specification	Doesn't meet spec	Meets Spec	Exceeds Spec	Comments
35	Box-walls: Extra heavy-duty walls (3/4" plywood)				
36	Box-door: Roll-up door				
37	Box-ramp: Pull-out ramp (about 16 feet with reinforced aluminum)				

STATE OF NORTH CAROLINA

COUNTY OF \_\_\_\_\_

**AFFIDAVIT of COMPLIANCE**  
**with N.C. E-Verify Statutes**

I, \_\_\_\_\_ (hereinafter the "Affiant"), duly authorized by and on behalf of \_\_\_\_\_ (hereinafter the "Employer") after being first duly sworn deposes and says as follows:

1. I am the \_\_\_\_\_ (President, Manager, CEO, etc.) of the Employer and possess the full authority to speak for and on behalf of the Employer identified above.
2. Employer understands that "E-Verify" means the federal E-Verify program operated by the United States Dept. of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law.
3. \_\_\_\_\_ Employer employs 25 or more employees in the State of North Carolina, and is in compliance with the provisions of N.C. Gen. Stat. §64-26. Employer has verified the work authorization of its employees through E-Verify and shall retain the records of verification for a period of at least one year.  
  
\_\_\_\_\_ Employer employs fewer than 25 Employees and is therefore not subject to the provisions of N.C. Gen. Stat. §64-26.
4. All subcontractors engaged by or to be engaged by Employer have or will have likewise complied with the provisions of N.C. Gen. Stat. §64-26.
5. Employer shall keep New Hanover County informed of any change in its status pursuant to Article 2 of Chapter 64 of the North Carolina General Statutes.

Further this affiant sayeth not.

This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Affiant

STATE OF NORTH CAROLINA

COUNTY OF \_\_\_\_\_

Sworn to and subscribed before me, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

[SEAL]

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_