

**REQUEST FOR QUALIFICATIONS**  
**For**  
**W. Allen Cobb Annex Veneer Replacement & Improvement Project**  
**SPECIAL INSPECTIONS/TESTING**

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**PROPERTY MANAGEMENT DEPARTMENT**

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**COUNTY COMMISSIONERS**

**WOODY WHITE, CHAIRMAN**  
**BETH DAWSON, VICE-CHAIRMAN**  
**JONATHAN BARFIELD, JR.**  
**BRIAN BERGER**  
**TOM WOLFE**

**CHRIS COUDRIET, COUNTY MANAGER**

**Section 1      Advertisement**

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**NEW HANOVER COUNTY  
REQUEST FOR QUALIFICATIONS (RFQ)  
SPECIAL INSPECTIONS/TESTING**

New Hanover County, NC, is seeking proposals from qualified engineering/testing firms interested in providing special inspection services for W. Allen Cobb Annex Veneer Replacement and Improvements project. Services will include inspections and verification of helical piles, rebar placement, grouting of CMU walls, welding, cold form metal framing, and miscellaneous steel at arches and wing walls. Material testing will include grout, masonry sand, mortar mix, welds; rebar pull tests, and window water tests.

Interested firms are invited to submit proposals by **4:00 p.m., Friday June 13, 2014.**

Complete plans and specification and contract documents can be obtained by visiting the County's website at <http://www.nhcgov.com/Finance/Pages/CurrentBids.aspx>.

The COUNTY reserves the right to reject any or all proposals received in response to this RFQ.

Lena L. Butler, Purchasing Supervisor  
New Hanover County  
(910) 798-7190

Released:      Friday, May 30, 2014

## **Section 2**

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### **I. Overview and Purpose**

New Hanover County is replacing the existing masonry and stone veneer making structural repairs as needed, replacing windows, flashing, sheathing, air and moisture barrier, weep inserts, masonry damp proofing, insulation and drywall as needed. The NC Building Code requires special inspections for buildings of this type. At this time, the County is looking for firms with specific and proven expertise and experience in the following areas of special inspections/testing.

- Cast-in-place concrete
- Helical Piles
- Structural Steel
- Cold-Formed Steel Forming
- Masonry

The intent of this RFQ is to select the most qualified Engineering/Testing Firm to provide special inspection services for the project.

### **II. Background Information**

The portion of the building covered in this scope of work is an existing addition made to the judicial building in 2001. Premature deterioration of the veneer and associated water intrusion issues led to investigations that found many deficiencies in the existing construction. A sample area was deconstructed and rebuilt in order to define the issues and used to develop the plans and specifications for this project.

### **III. Scope of Work**

- The special inspector shall provide all of the inspection services listed in the **Statement of Special Inspections**. (Attachment A)
- The special inspector shall be available to the project within 24 hour notice from either the Contractor or Owner.
- The special inspector shall keep records of inspections and shall furnish inspection reports to the building official, owner and to the registered design professional in responsible charge.
- Reports shall indicate that work inspected was done in conformance to approved construction documents. Discrepancies shall be brought to the immediate attention of the contractor for correction. If the discrepancies are not corrected, the discrepancies shall be brought to the attention of the building official and to the registered design professional in responsible charge prior to the completion of that phase of work.
- Attend meetings where special inspector is required.

#### **IV. RFQ Requirements**

The following information should be included in the qualifications package:

- Brief Corporate Profile
- Corporate/Team Experience on Similar Projects
- Project Management – experience and availability
- Field Personnel – experience in each testing area required and availability

Rates for services will be established during contract negotiations with the selected firm. Cost estimates are not required for submission of RFQ.

#### **V. Selection Criteria**

Criteria for the selection of the Engineering/Testing Firm will include, but not necessarily be limited to the following:

- Quality of response to the RFQ (10%);
- Applicable experience of firm and/or team proposed by the firm (30%);
- Qualifications of individual(s) proposed for the duties (30%); and
- Availability of key personnel (30%)

The selection team will consist of the Property Management Director, County Engineer and Facilities Project Coordinator. The team will evaluate the RFQ's based on the aforementioned items and corresponding percentages. The County intends to select one Firm based on qualifications and begin contract negotiations.

#### **VI. Proposal Submission and Deadline**

Interested firms are invited to submit four (4) paper copies and one digital copy of its response to this RFQ no later than **4:00 pm, June 13, 2014**, to the following address:

New Hanover County Finance Department  
Attn: Lena Butler, Purchasing Supervisor  
230 Government Center Drive, Suite 165  
Wilmington, NC 28403

#### **VII. E-Verify**

Pursuant to N.C.G.S 147-33.95(g), New Hanover County shall not enter into a contract unless the Bidder and each of its sub-contractors comply with the E-Verify requirements of N.C.G. S. Chapter 64, Article 2. Bidders are directed to review the foregoing laws. Proposers are instructed to complete the E-Verify form and attach to the submittal prior to submission.

## **VIII. RIGHT TO REJECT**

The COUNTY reserves the right to reject any or all proposals received in response to this RFQ.

STATE OF \_\_\_\_\_

**AFFIDAVIT of COMPLIANCE**  
**with N.C. E-Verify Statutes**

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_ (hereinafter the "Affiant"), duly authorized by and on behalf of \_\_\_\_\_ (hereinafter the "Employer") after being first duly sworn deposes and says as follows:

1. I am the \_\_\_\_\_ (President, Manager, CEO, etc.) of the Employer and possess the full authority to speak for and on behalf of the Employer identified above.
2. Employer understands that "E-Verify" means the federal E-Verify program operated by the United States Dept. of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law.
3. \_\_\_\_\_ Employer employs 25 or more employees in the State of North Carolina, and is in compliance with the provisions of N.C. Gen. Stat. §64-26. Employer has verified the work authorization of its employees through E-Verify and shall retain the records of verification for a period of at least one year.  
  
\_\_\_\_\_ Employer employs fewer than 25 Employees and is therefore not subject to the provisions of N.C. Gen. Stat. §64-26.
4. All subcontractors engaged by or to be engaged by Employer have or will have likewise complied with the provisions of N.C. Gen. Stat. §64-26.
5. Employer shall keep New Hanover County informed of any change in its status pursuant to Article 2 of Chapter 64 of the North Carolina General Statutes.

Further this affiant sayeth not.

This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Affiant

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Sworn to and subscribed before me, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

[SEAL]

My commission expires: \_\_\_\_\_



phone 910.762.2621 fax 910.762.8506  
www.bmharch.com

**Addendum #1**

March 21, 2014

W. Allen Cobb Judicial Annex  
Veneer Replacement and Improvements  
New Hanover County  
Wilmington, North Carolina

This addendum forms a part of the contract documents and modifies the original drawings and project manual dated August 2013.

The enclosed additions, deletions, corrections, and changes shall be as binding as if incorporated in the original documents. All General Conditions, Special Conditions, etc. as originally specified shall apply to these items. Acknowledgement of receipt of this addendum will be required as part of the contract agreement.

- ITEM #1** The bid date, time and place remain as advertised: 3:00pm, April 29<sup>th</sup> 2014, in the Lucille Harrell Conference Room, in the New Hanover County Government Complex, 230 Government Center Drive, Wilmington North Carolina.
- ITEM #2** **TWO MANDATORY PREBID CONFERENCES** will be held in the Cape Fear Room on the third floor of the New Hanover County Main Library, 201 Chestnut Street, Wilmington North Carolina, **April 1<sup>st</sup> 2014 at 1:30pm and April 15<sup>th</sup> 2014 at 1:30pm.**
- ITEM #3** Project Manual: General Conditions Time of Completion  
Revise paragraph to read as follows: "The Contractor shall commence work to be performed under this Contract on a date to be specified in written order from the Designer and shall fully complete all work hereunder within 395 consecutive calendar days from the Notice to Proceed for base bid contract with 30 of those days dedicated to owner delays that are not weather days. For each day in excess of the above number of days, the Contractor shall pay the Owner the amount of one thousand dollars (\$1000) as liquidated damages reasonably estimated in advance to cover the losses to be incurred by the Owner should the Contractor fail to complete the Work within the time specified."
- ITEM #4** Project Manual: Section 011000 Summary 1.2 B revise to read as follows: "Owner's Representative: T.J. Land, Architect and Kevin Caison, New Hanover County Property Management, 200 Division Drive, Wilmington NC 28401."
- ITEM #5** Project Manual: Section 011000 Summary 1.4 Phased Construction revise Paragraph b. to read as follows: "Phasing shall be negotiated between owner and contractor. Total project time frame shall be 395 days, from notice to proceed to substantial completion, with 30 of those days dedicated to owner delays that are not weather days."
- ITEM #6** Project Manual: Section 014533 Statement of Special Inspections  
A revised Statement of Special Inspections form is attached as **Attachment #1.**
- ITEM #7** Project Manual: Section 014533 Statement of Special Inspections  
A revised Final Report of Special Inspections form is attached as **Attachment #2.**

**Bowman Murray Hemingway Architects, PC**

Bruce F. Bowman, AIA

Attachments: Statement of Special Inspections **Attachment #1**  
Final Report of Special Inspections **Attachment #2**

**Statement of Special Inspections**

Project: New Hanover County - Judicial Building Expansion Veneer Repair

Location: Wilmington, NC 28401

Owner: New Hanover County

Owner's Address: Attention: Kevin Caison, NHC Property Management  
200 Division Drive  
Wilmington NC 28403

Architect of Record: Bruce Bowman, AIA

Structural Engineer of Record: Robert W. O'Briant, Jr., PE

This *Statement of Special Inspections* is submitted as a condition for permit issuance in accordance with the Special Inspection and Structural Testing requirements of the Building Code. It includes a schedule of Special Inspection services applicable to this project as well as the name of the Special Inspection Coordinator and the identity of other approved agencies to be retained for conducting these inspections and tests. This *Statement of Special Inspections* encompass the following disciplines:

- Structural
- Architectural
- Mechanical/Electrical/Plumbing
- Other: \_\_\_\_\_

The Special Inspection Coordinator shall keep records of all inspections and shall furnish inspection reports to the Building Official, Structural Engineer of Record and Architect of Record. Discovered discrepancies shall be brought to the immediate attention of the Contractor for correction. If such discrepancies are not corrected, the discrepancies shall be brought to the attention of the Building Official, Structural Engineer of Record and Architect of Record. The Special Inspection program does not relieve the Contractor of his or her responsibilities.

Interim reports shall be submitted to the Building Official, Structural Engineer of Record and Architect of Record.

A *Final Report of Special Inspections* documenting completion of all required Special Inspections, testing and correction of any discrepancies noted in the inspections shall be submitted prior to issuance of a Certificate of Use and Occupancy.

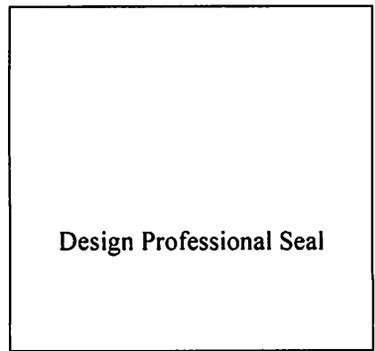
Job site safety and means and methods of construction are solely the responsibility of the Contractor.

Interim Report Frequency: *Monthly or as required by Construction Services* or  per attached schedule.

Prepared by:

\_\_\_\_\_  
(type or print name)

Signature \_\_\_\_\_ Date \_\_\_\_\_



Owner's Authorization: \_\_\_\_\_

Building Official's Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

***Schedule of Inspection and Testing Agencies***

This Statement of Special Inspections / Quality Assurance Plan includes the following building systems:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Soils and Foundations     | <input checked="" type="checkbox"/> Spray Fire Resistant Material          |
| <input checked="" type="checkbox"/> Cast-in-Place Concrete    | <input type="checkbox"/> Wood Construction                                 |
| <input type="checkbox"/> Precast Concrete                     | <input type="checkbox"/> Exterior Insulation and Finish System             |
| <input checked="" type="checkbox"/> Masonry Reinforcing       | <input type="checkbox"/> Mechanical & Electrical Systems                   |
| <input checked="" type="checkbox"/> Structural Steel          | <input type="checkbox"/> Architectural Systems                             |
| <input checked="" type="checkbox"/> Cold-Formed Steel Framing | <input checked="" type="checkbox"/> Special Cases Veneer Anchoring Systems |

| Special Inspection Agencies       | Firm  | Address, Telephone, e-mail  |
|-----------------------------------|---|---|
| 1. Special Inspection Coordinator | <i>O'Briant Engineering, PLLC<br/>Robert W. O'Briant, Jr., PE</i> | <i>4416 Willow Moss Way<br/>Southport, NC 28461<br/>910-363-4046<br/>rob@obrianteng.com</i>         |
| 2. Inspector                      | <i>To Be Determined by Owner</i>                                  |   |
| 3. Inspector                      |   |   |
| 4. Testing Agency                 | <i>S&amp;ME, Inc.<br/>Tom Schipporeit, PE</i>                     | <i>3006 Hall Waters Drive<br/>Wilmington, NC 28405<br/>910-799-9945<br/>tschipporeit@smeinc.com</i> |
| 5. Testing Agency                 |   |   |
| 6. Other                          |   |   |

Note: The inspectors and testing agencies shall be engaged by the Owner or the Owner's Agent, and not by the Contractor or Subcontractor whose work is to be inspected or tested. Any conflict of interest must be disclosed to the Building Official, prior to commencing work.

**Quality Assurance Plan**

Quality Assurance for Seismic Resistance

Seismic Design Category "C"  
Quality Assurance Plan Required (Y/N) Yes

Description of seismic force resisting system and designated seismic systems:

*The seismic force resisting system is as follows:*

- *Roofing attachment to steel structure.*
- *Masonry shear walls in steel frame.*
- *Shear wall reinforcing, location and anchorage to foundation.*
- *Foundations at shear walls.*

Quality Assurance for Wind Requirements

Basic Wind Speed (3 second gust) 130 mph  
Wind Exposure Category "B"  
Quality Assurance Plan Required (Y/N) Yes

Description of wind force resisting system and designated wind resisting components:

*The wind force resisting system is as follows:*

- *Roofing attachment to steel structure.*
- *Masonry shear walls in steel frame.*
- *Shear wall reinforcing, location and anchorage to foundation.*
- *Foundations at shear walls.*

Statement of Responsibility

Each contractor responsible for the construction or fabrication of a system or component designated above must submit a Statement of Responsibility.

## **Qualifications of Inspectors and Testing Technicians**

The qualifications of all personnel performing Special Inspection and testing activities are subject to the approval of the Building Official. The credentials of all Inspectors and testing technicians shall be provided if requested.

Key for Minimum Qualifications of Inspection Agents:

When the Registered Design Professional in Responsible Charge deems it appropriate that the individual performing a stipulated test or inspection have a specific certification or license as indicated below, such designation shall appear below the *Agency Number* on the Schedule.

|       |   |
|-------|---|
| PE/SE | Structural Engineer – a licensed SE or PE specializing in the design of building structures           |
| PE/GE | Geotechnical Engineer – a licensed PE specializing in soil mechanics and foundations                  |
| EIT   | Engineer-In-Training – a graduate engineer who has passed the Fundamentals of Engineering examination |

### American Concrete Institute (ACI) Certification

|          |   |
|----------|---|
| ACI-CFTT | Concrete Field Testing Technician – Grade 1 |
| ACI-CCI  | Concrete Construction Inspector             |
| ACI-LTT  | Laboratory Testing Technician – Grade 1&2   |
| ACI-STT  | Strength Testing Technician                 |

### American Welding Society (AWS) Certification

|  |   |
|--|---|
| AWS-CWI  | Certified Welding Inspector                           |
| AWS/AISC-SSI   | Certified Structural Steel Inspector                  |
| American Society of Non-Destructive Testing (ASNT) Certification |   |
| ASNT   | Non-Destructive Testing Technician – Level II or III. |

### International Code Council (ICC) Certification

|          |  |
|----------|--|
| ICC-SMSI | Structural Masonry Special Inspector           |
| ICC-SWSI | Structural Steel and Welding Special Inspector |
| ICC-SFSI | Spray-Applied Fireproofing Special Inspector   |
| ICC-PCSI | Prestressed Concrete Special Inspector         |
| ICC-RCSI | Reinforced Concrete Special Inspector          |

### National Institute for Certification in Engineering Technologies (NICET)

|           |  |
|-----------|--|
| NICET-CT  | Concrete Technician – Levels I, II, III & IV                 |
| NICET-ST  | Soils Technician - Levels I, II, III & IV                    |
| NICET-GET | Geotechnical Engineering Technician - Levels I, II, III & IV |

### *Exterior Design Institute (EDI) Certification*

|          |                            |
|----------|----------------------------|
| EDI-EIFS | EIFS Third Party Inspector |
|----------|----------------------------|

Other \_\_\_\_\_

**Soils and Foundations**

| Item                          | Agency #<br>(Qualif.) | Scope  |
|-------------------------------|-----------------------|--|
| 1. Shallow Foundations        | PE/GE                 | <i>Inspect soils below footings for adequate bearing capacity.<br/>Inspect removal of unsuitable material and preparation of subgrade.</i> |
| 2. Controlled Structural Fill | NA                    | <i>Not Applicable</i>  |
| 3. Deep Foundations           | NA                    | <i>Not Applicable.</i>   |
| 4. Load Testing               | NA                    | <i>Not Applicable</i>  |
| 4. Other:                     |                       |  |

**Cast-in-Place Concrete**

| Item                                | Agency #<br>(Qualif.) | Scope  |
|-------------------------------------|-----------------------|--|
| 1. Mix Design                       | ACI-CCI<br>ICC-RCSI   | <i>Review concrete batch tickets and verify compliance with approved mix design. Verify that water added at the site does not exceed that allowed by the mix design.</i>   |
| 2. Material Certification           | PE - SI               | <i>Submit material certifications with mix designs for approval.</i>   |
| 3. Reinforcement Installation       | ACI-CCI<br>ICC-RCSI   | <i>Inspect size, spacing, cover, positioning and grade of reinforcing steel. Verify that reinforcing bars are free of form oil or other deleterious materials. Inspect bar laps and mechanical splices. Verify that bars are adequately tied and supported on chairs or holsters</i> |
| 4. Post-Tensioning Operations       | NA                    | <i>Not Applicable.</i>   |
| 5. Welding of Reinforcing           | NA                    | <i>Not Applicable.</i>   |
| 6. Anchor Rods                      | ACI-CCI               | <i>Inspect size, positioning and embedment of anchor rods. Inspect concrete placement and consolidation around anchors.</i>  |
| 7. Concrete Placement               | ACI-CCI<br>ICC-RCSI   | <i>Inspect placement of concrete. Verify that concrete conveyance and depositing avoids segregation or contamination. Verify that concrete is properly consolidated.</i>   |
| 8. Sampling and Testing of Concrete | ACI-CFTT<br>ACI-STT   | <i>Test concrete compressive strength (ASTM C31 &amp; C39), slump (ASTM C143), air-content (ASTM C231 or C173) and temperature (ASTM C1064).</i>   |
| 9. Curing and Protection            | ACI-CCI<br>ICC-RCSI   | <i>Inspect curing, cold weather protection and hot weather protection procedures.</i>  |
| 10. Other:                          |                       |  |

**Masonry**Required Inspection Level:  1  2

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| Item                                   | Agency #<br>(Qualif.) | Scope  |
|--|-----------------------|--|
| 1. Material Certification              | PE – SI<br>ICC-SMSI   | Submit material certifications with Shop drawings for EOR approval. Level One masonry inspector to field verify approved materials are being used on site. |
| 2. Mixing of Mortar and Grout          | ICC-SMSI              | Inspect proportioning, mixing and retempering of mortar and grout.   |
| 3. Installation of Masonry             | ICC-SMSI              | Inspect size, layout, bonding and placement of masonry units.  |
| 4. Mortar Joints                       | ICC-SMSI              | Inspect construction of mortar joints including tooling and filling of head joints.  |
| 5. Reinforcement Installation          | ICC-SMSI<br>AWS-CWI   | Inspect placement, positioning and lapping of reinforcing steel.   |
| 6. Welding of Reinforcing              | AWS-CWI<br>ASNT       | Visually inspect all welds. Inspect pre-heat, post-heat and surface preparation between passes. Verify size and length of fillet welds.                    |
| 7. Prestressed Masonry                 | NA                    | Not Applicable.  |
| 8. Grouting Operations                 | ICC-SMSI              | Inspect placement and consolidation of grout.  |
| 9. Weather Protection                  | ICC-SMSI              | Inspect cold weather protection and hot weather protection procedures. Verify that wall cavities are protected against precipitation.                      |
| 10. Evaluation of Masonry Strength     | ICC-SMSI              | Test compressive strength of mortar and grout cube samples (ASTM C780).  |
| 11. Masonry and Stone Anchors and Ties | ICC-SMSI              | Inspect size, location, spacing and embedment of dowels, anchors, ties and seismic wires.  |
| 12. Other:                             |                       |  |

**Structural Steel**

| Item  | Agency #<br>(Qualif.)        | Scope  |
|---|------------------------------|--|
| 1. Fabricator Certification/<br>Quality Control Procedures<br><br><input checked="" type="checkbox"/> Fabricator Exempt (pre-ferred). | AWS/AISC<br>-SSI<br>ICC-SWSI | <i>The steel fabricator shall be AISC Certified or the Steel Supplier shall at their cost have the testing agency review shop fabrication and quality control procedures.</i>                                  |
| 2. Material Certification   | AWS/AISC<br>-SSI<br>ICC-SWSI | <i>Review certified mill test reports and identification markings on wide-flange shapes, high-strength bolts, nuts and welding electrodes</i>  |
| 3. Open Web Steel Joists  | NA                           | <i>Not Applicable</i>  |
| 4. Bolting  | AWS/AISC<br>-SSI<br>ICC-SWSI | <i>Not Applicable</i>  |
| 5. Welding  | AWS-CWI<br><br>ASNT          | <i>Visually inspect all welds. Inspect pre-heat, post-heat and surface preparation between passes. Verify size and length of fillet welds.</i><br><br><i>Ultrasonic testing of all full-penetration welds.</i> |
| 6. Shear Connectors   | NA                           | <i>Not Applicable</i>  |
| 7. Structural Details   | PE/SE                        | <i>Inspect steel frame for compliance with structural drawings, including bracing, member configuration and connection details.</i>  |
| 8. Metal Deck   | NA                           | <i>Not Applicable</i>  |
| 9. Other:   |                              |  |

**Cold-Formed Steel Framing**

| Item                       | Agency #<br>(Qualif.)    | Scope  |
|----------------------------|--------------------------|--|
| 1. Member Sizes            | <i>SI – ICC<br/>SWSI</i> | <i>Verify member sizes correspond to the contract documents.</i>                                 |
| 2. Material Thickness      | <i>SI – ICC<br/>SWSI</i> | <i>Verify member thickness corresponds to the contract documents.</i>                            |
| 3. Material Properties     | <i>SI – ICC<br/>SWSI</i> | <i>Verify member properties correspond to the contract documents.</i>                            |
| 4. Mechanical Connections  | <i>SI – ICC<br/>SWSI</i> | <i>Periodic inspection of all field connections including anchorage to the structural frame.</i> |
| 5. Welding                 | <i>SI – ICC<br/>SWSI</i> | <i>Periodic inspection of all field connections including anchorage to the structural frame.</i> |
| 6. Framing Details         | <i>SI – ICC<br/>SWSI</i> | <i>Periodic inspection of all details shown on contract drawings and shop drawings.</i>          |
| 7. Trusses                 | <i>NA</i>                | <i>Not Applicable</i>  |
| 8. Permanent Truss Bracing | <i>NA</i>                | <i>Not Applicable</i>  |
| 9. Other:                  |                          |  |

**FINAL REPORT OF SPECIAL INSPECTIONS**

Project: New Hanover County - Judicial Building Expansion Veneer Repair

Location: Wilmington, NC 28401

Owner: New Hanover County

Owner's Address: Attention: Kevin Caison, NHC Property Management  
200 Division Drive  
Wilmington NC 28403

Architect of Record: Bruce Bowman, AIA

Structural Engineer of Record: Robert W. O'Briant, Jr., PE

To the best of my information, knowledge and belief, the Special Inspections required for this project, and itemized in the State of Special Inspections submitted for permit, have been performed and all discovered discrepancies have been reported and resolved other than the following:

Comments:

(Attach continuation sheets if required to complete the description of corrections).

Interim reports submitted prior to this final report form a basis for and are to be considered an integral part of this final report.

Respectfully submitted,  
Special Inspector

Licensed Professional Seal

---

Signature

Date

**FINAL REPORT OF SPECIAL INSPECTIONS**

AGENTS FINAL REPORT

Project: New Hanover County - Judicial Building Expansion Veneer Repair

Agent:

Special Inspector:

To the best of my information, knowledge and belief, the Special Inspections or testing required for this project, and designated for this Agent in the *Statement of Special Inspections* submitted for permit, have been performed and all discovered discrepancies have been reported and resolved other than the following:

Comments:

*(Attach continuation sheets if required to complete the description of corrections).*

Interim reports submitted prior to this final report form a basis for and are to be considered an integral part of this final report.

Respectfully submitted,

Agent of the Special Inspector

Licensed Professional Seal

\_\_\_\_\_  
Signature                      Date

**CONTRACTOR'S STATEMENT OF RESPONSIBILITY**

Each contractor responsible for the construction or fabrication of a system or component designated in the Quality Assurance Plan must submit a Statement of Responsibility.

Project: New Hanover County - Judicial Building Expansion Veneer Repair

Contractor's Name:

Address:

License No.:

Description of designated building systems and components included in the Statement of Responsibility:

**Contractor's Acknowledgment of Special Requirements**

I hereby acknowledge that I have received, read, and understand the Quality Assurance Plan and Special Inspection program.

I hereby acknowledge that control will be exercised to obtain conformance with the construction documents approved by the Building Official.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Contractor's Provisions for Quality Control**

Procedures for exercising control within the contractor's organization, the method and frequency of reporting and the distribution of reports is attached to this Statement.

Identification and qualifications of the person(s) exercising such control and their position(s) in the organization are attached to this Statement.

**FABRICATOR'S CERTIFICATE OF COMPLIANCE**

Each approved fabricator that is exempt from Special Inspection of shop fabrication and implementation procedures per section 1704.2 of the International Building Code must submit a *Fabricator's Certificate of Compliance* at the completion of fabrication.

Project: New Hanover County - Judicial Building Expansion Veneer Repair

Fabricator's Name:

Address:

Certification or Approval Agency:

Certification Number:

Date of Last Audit or Approval:

Description of structural members and assemblies that have been fabricated:

I hereby certify that items described above were fabricated in strict accordance with the approved construction documents.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

Attach copies of fabricator's certification or building code evaluation service report and fabricator's quality control manual