



NEW HANOVER COUNTY PUBLIC SAFETY COMMUNICATIONS CENTER

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Steve Smith
Director

Memorandum

To: Public Safety Communications Center Policy Board Members
From: Steve Smith, Director
Subject: March 22, 2007 Board Summary
Date: March 23, 2007

A Public Safety Communications Center Policy Board meeting was held on Thursday, March 22, 2007 in the Emergency Operating Center, 220 Government Center Drive, Wilmington, North Carolina.

MEMBERS PRESENT:

Chairman Sterling Powell
Wayne Pearce
Steve Smith
Leslie Stanfield
Jan Kavanaugh
Chief Billy Younginer
Sgt. Michael Clemmons
Officer James Conway
Dennis Cooper
Robert Matheson
Duane Ward
Cliff Robinson

MEMBERS ABSENT:

Donnie Hall, Excused
Sgt. Macneish, Excused
Andre' Mallette, Excused
Frank Blackley, Excused
Larry Bergman, Excused
Brian Roberts, Excused

GUESTS:

Debora Cottle, New Hanover County Public Safety Communications Center
Marty Adams, New Hanover County Sheriffs Department
Michael Core, Wrightsville Beach Police Department
Charles Gore, New Hanover County Sheriffs Department
Jerry Brewer, New Hanover County Sheriffs Department
Chris Nelson, City of Wilmington Fire Department
Charles G Smith, Carolina Beach Police Department
Bob Hamlin, Federal Engineering

Chairman Powell called the meeting to order at 10:05 a.m.

Motion to approve February 22, 2007 minutes

Captain Ward stated that the minutes needed to be amended:

- The New Hanover County Sheriffs Department and Wilmington Police Department have agreed to use the shortened list of codes.

This is not correct. It should be New Hanover County Sheriffs Department has not agreed to use the shortened codes and the Wilmington Police Department has proposed to use the shortened list.

Robbie Matheson made a motion to approve the February 22, 2007 board summary with the above correction; Chief Youngier seconded the motion. Motion passed.

OLD BUSINESS:

By-Law Changes

Steve Smith handed out the amended By-Law changes.

The changes will include:

- Adding Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach and UNC-Wilmington to the agreement on page 1 of the By-Laws.
- Article IV, adding entities for each of the added members. Only appointees and their alternates can vote for the listed entities. This would bring the total of members up to thirteen.
- Article VI, Section 1, item D: The NHPSCC Board is responsible for authorizing use of the 800 MHz radio system by requesting agencies and procedures for developing radio programming templates.
- Article VIII, Section 3; *A quorum shall consist of six (6) of the appointed voting members of the NHPSCC Board,* Deleted: a majority
- Article X, Section 1; *Deleted: majority, leave in*

These changes will go before the County Commissioners for approval.

NEW BUSINESS:

Information Technology

Leslie Stanfield handed out new Request Forms for Talkgroup/Multigroup Requests. This form is to be used to request use of other agencies Talkgroup/Multigroup. Please have the appropriate person fill these out.

Wayne Pearce asked if everyone could bring these back to the next meeting.

Leland Fire Rescue

Wayne Pearce received a request from Leland Fire Rescue that they be allowed access to the radios the same as other entities within our county and if the board could approve their using this system. They are going to 800 MHz mobile & 800 MHz portable.

Chairman Powell said that there shouldn't be a problem if they do the same as the members and fill out a Talkgroup/Multigroup Request form, that the PSCC Board didn't have the authority to vote on this request.

Public Safety Communications Center:

Steve Smith distributed the monthly agency reports to Committee members and gave an update on the happenings in the Center.

- The recordings are kept for nine months unless it has been requested, then it is kept permanently.
- Schedules have changed for the squads. There will still be four squads but they will not be switching back and forth between shifts, there will be two permanent day shifts and two permanent night shifts. A sample of the schedule was distributed.
- Steve also handed out the new Tape Request Form. This form will be for use for anyone, Law/EMS/Fire or citizens. It is recommended that if the request is for court use, that a subpoena be obtained.
- The Public Safety department is changing from Language Line to Network Omni for its interpretation services starting on April 1, 2007. This should not affect the Law/EMS/Fire in any way. The purpose of this change was to reduce the cost to the department. The cost now is \$ 2.35 per minute for Spanish and over \$ 3.00 per minute for any other language. Moving to Network Omni is going to be a flat rate of \$ 1.10 per minute. This should be a smooth transition as we will have the same procedure as before and the change of translation companies should not be noticed.
- If anyone finds that they need this service for other situations other than initial response of sending units out; i.e. arrest, filling out reports or questions, Lynn will be glad to provide you with the information.
- There have been four additional positions requested in the budget for Wrightsville Beach dispatch.

Chairman Powell adjourned the meeting at 10:58 a.m.