



NEW HANOVER COUNTY PLANNING DEPARTMENT

TEXT AMENDMENT

230 Government Center Drive
Suite 150
Wilmington, NC 28403
910-798-7165 phone
910-798-7053 fax
www.nhcgov.com

| | | |
|----------------------------|------|--------------------------------------|
| Name of Petitioner | Date | Staff Use Only Application Number |
| Address | | City, State, Zip |
| Email Address | | Telephone Number |
| Name of Text to be changed | | Section of Text to be changed |

SUBMISSION REQUIREMENTS

- Petition must be reviewed by the Planning Department for completeness prior to acceptance. A **\$400.00 fee** payable to New Hanover County **MUST** accompany the petition. No supplemental information is required as part of the application. However, the Planning Department, Planning Board, and Board of County Commissioners reserve the right to require additional information, if needed, to assure that the proposed text amendment is in accordance with all County plans and policies.

REVIEW PROCEDURES

- Petitions for a text amendment are first referred to the New Hanover County Planning Board and then acted upon by the New Hanover County Board of Commissioners.
- Complete petitions and supplementary information **must be accepted by** the Planning Department **twenty (20) working days** before the Planning Board meeting to allow adequate time for processing and advertisement as required by the North Carolina General Statutes.
- Planning Board meetings are held at **5:30PM** in the Commissioner's Assembly Room in the Old County Courthouse, at Third and Princess Streets, Wilmington, North Carolina, on the first Thursday of each month.
- If the Planning Board approves your petition, the request will automatically be referred to the Board of County Commissioners. If your petition is denied, you may appeal to the Board of Commissioners. The Planning Department can advise you regarding appeal procedures.

PROPOSED TEXT CHANGE (attach additional sheets if necessary)
