



NEW HANOVER COUNTY PLANNING DEPARTMENT

230 Government Center Drive
Suite 150
Wilmington, NC 28403
910-798-7165 phone
910-798-7053 fax
www.nhcgov.com

SUBDIVISION APPEAL
APPEAL from: TRC ____ Planning Board ____

Name of Appellant	Date	Staff Use Only Application Number
Address		City, State, Zip
Email Address		Telephone Number
Reason for Appeal		Section of Ordinance Violated

FILING A NOTICE OF APPEAL

- Appeals must be reviewed by the Planning Department and County Attorney for completeness and “eligibility to appeal” prior to being heard. Appeals will be limited to individuals with a significant interest in the plan (legal standing). A **\$150.00** fee payable to New Hanover County **must** accompany the appeal from the TRC. An **additional \$150.00** is required for any appeal from the TRC to the Board of Commissioners.
- The appeal must state the alleged error(s) the Technical Review Committee or the Planning Board made in rendering the decision being appealed and specify why the decision was in error. The scope of the appeal shall be limited to those errors identified on this form.
- Subdivision appeals are first acted upon by the New Hanover County Planning Board. Appeals from the Planning Board may be made to the County Commissioners. Appeals must be submitted to the Planning Department within ten (10) working days after the decision being appealed.
- Upon receipt of a complete and eligible appeal, the Planning Department will prepare a staff report summarizing the case. No later than five (5) business days prior to the appeals hearing, responding parties with standing may present written submittals to the Planning Department staff for inclusion in the appeal.
- The Planning Department staff will prepare a notice of the appeal hearing to be published in a local newspaper as part of the scheduled agenda. The Appellant Board may affirm, modify or supplement the decision of the Technical Review Committee or Planning Board. The Planning Department can advise you regarding these appeal procedures.

STATEMENT OF ALLEGED ERROR/ BASIS FOR APPEAL (attach additional sheets if necessary)
