



NEW HANOVER COUNTY
CODE ENFORCEMENT SERVICES

NEW HANOVER COUNTY BUILDING PERMIT
APPLICATION TYPE: COMMERCIAL SIGNS / BILLBOARDS
(PLEASE PRINT CLEARLY & ANSWER ALL QUESTIONS)

APPLICATION # _____
(For office use)

Project Responsibility

APPLICANT'S NAME _____ DATE _____
PROJECT ADDRESS _____ CITY _____ ST _____ ZIP _____

SHOPPING CENTER _____ STORE NAME _____
CONTRACTOR _____ LICENSE # _____ ACCOUNT # _____
ADDRESS _____ CITY _____ ST _____ ZIP _____
PHONE # _____

OWNER'S NAME _____ PHONE _____
OWNER'S ADDRESS _____ CITY _____ ST _____ ZIP _____

PROJECT CONTACT PERSON: _____ PHONE _____

ERECT / ALTER / REPAIR / ENLARGE / CHANGE OUT

DESCRIPTION OF WORK: _____

DISCLAIMER: I hereby certify that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations. The Inspections Dept. will be notified of any changes in the approved plans and specifications for the project permitted herein.
(PRINT NAME)

OWNER / AGENT: _____ SIGNATURE _____

PROJECT COST: \$ _____

SIGN DIMENSIONS _____ X _____ TOTAL SQUARE FOOTAGE OF SIGN _____

TYPE OF SIGN: FREESTANDING (GROUND) / MARQUE / PROJECTION / ROOF / SHINGLE / WALL / CANOPY

OTHER: _____

HEIGHT _____ TYPE OF CONSTRUCTION: III / IV / V / VI / OTHER:

PAYMENT METHOD: CASH / CHECK (PAYABLE TO NEW HANOVER COUNTY) / BILL ACCOUNT / MASTERCARD / VISA

(FOR OFFICE USE ONLY)

FOOTING SIZE:

ZONE _____ OFFICER _____ SETBACKS: F _____ LH _____ RH _____ B _____
Approval: City Date

FLD _____ BFE+2ft = _____
A V N

COMMENTS: _____

PERMIT FEE: \$ _____

