



**NEW HANOVER COUNTY BUILDING PERMIT**  
**APPLICATION TYPE: COMMERCIAL (FAST TRACK) NEW CONST**  
(PLEASE PRINT CLEARLY & ANSWER ALL QUESTIONS)

APPLICATION # \_\_\_\_\_  
(For Office Use)

Project Responsibility

APPLICANT'S NAME \_\_\_\_\_ DATE \_\_\_\_\_  
DEVELOPER \_\_\_\_\_ PHONE \_\_\_\_\_  
PROJECT ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

SUBDIVISION \_\_\_\_\_ BLOCK # \_\_\_\_\_ LOT # \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ LICENSE # \_\_\_\_\_ ACCT # \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_

OWNER'S NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
OWNER'S ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_  
PROJECT CONTACT PERSON: \_\_\_\_\_ PHONE \_\_\_\_\_

DESIGN PROFESSIONAL (GEN) \_\_\_\_\_ PH: \_\_\_\_\_ ARCH / ENG. / NC REG# \_\_\_\_\_  
OWNER / OTHER \_\_\_\_\_ PH: \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_  
NEW CONSTRUCTION - ERECT OR ADDITION IN A FLOOD PLAIN? = YES / NO

\*\*\*NOTE: ELECT, MECH, & PLBG PLANS MUST BE SUBMITTED AND APPROVED BEFORE ANY FURTHER PERMITS MAY BE ISSUED. ANY WORK PERFORMED IN THESE TRADES WITHOUT THE APPROPRIATE PERMITS WILL BE IN VIOLATION OF THE N.C. STATE BUILDING CODES AND SUBJECT TO FINES UP TO \$500.00.

**DISCLAIMER:** I hereby certify that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations. The Inspections Dept. will be notified of any changes in the approved plans and specifications for the project permitted herein.  
(Print Name)

OWNER / AGENT: \_\_\_\_\_ SIGNATURE \_\_\_\_\_

TOTAL PROJECT COST: \_\_\_\_\_ BUILDING HEIGHT \_\_\_\_\_ NO. OF STORIES \_\_\_\_\_  
TOTAL AREA SQ. FT: \_\_\_\_\_ HEATED \_\_\_\_\_ UNHEATED \_\_\_\_\_ AREA PER FLOOR \_\_\_\_\_ SQ. FT.  
# OF STRUCTURES \_\_\_\_\_ # OF FLOORS \_\_\_\_\_ # OF UNITS \_\_\_\_\_ SPRINKLER SYSTEM: Required / Not Req.  
NBR OF FIREPLACES: \_\_\_\_\_ MASONRY / WOODBURNING PREFAB / GAS APPLIANCE PREFAB / WOODBURNING INSERT  
PROPERTY USE: OFFICE / APARTMENT / CONDO / MERCANTILE / OTHER:  
ZONING USE CLASSIFICATION: \_\_\_\_\_

**TYPE OF CONST:** 1A / IB / IIA / IIB / IIIA / IIIB / IV / VA / VB OCCUP: A-1 / A-2 / A-4 / A-5 / B / E / F-1 / F-2 / H-1 / H-2 / H-3 / H-4 / H-5 / I-1 / I-2 / I-3 / I-4 / M / R-1 / R-2 / R-3 / R-4 / S1 / S2 U / If Mixed Occup circle each one:

**WATER:** CITY / COUNTY / COMMUNITY SYSTEM / PRIVATE WELL EQUIPMENT: NEW / EXIST  
**SEWER:** CITY / COUNTY / CENTRAL SEPTIC / PRIVATE SEPTIC / COMM. SYSTEM ADDIT / N/A

ACRES DISTURBED: \_\_\_\_\_ PHASED DEVELOPMENT: YES ( PERMIT # \_\_\_\_\_ ) / NO TOTAL SITE AREA: \_\_\_\_\_

NEW IMPERVIOUS AREA \_\_\_\_\_ SQ. FT.

STATE AGENCY APPROVALS - NC DEPT OF INS? YES / NO / NA PLAN APPROVAL: \_\_\_\_\_ # OF SHEETS \_\_\_\_\_ DATE: \_\_\_\_\_

SPECIFICATIONS: \_\_\_\_\_ # OF SHEETS \_\_\_\_\_ DATE NC DEPT OF LABOR: YES / NO / N/A ELEVATORS DATE: \_\_\_\_\_ BOILERS DATE \_\_\_\_\_

\*\*\*SEPARATE PERMITS REQUIRED FOR ELECT, MECH, PLBG, GAS EQUIP, PREFABS & INSERTS\*\*

PAYMENT METHOD: CASH / CHECK - Payable to New Hanover County / BILL ACCOUNT / MASTER CARD / VISA  
For Office Use

ZONE \_\_\_\_\_ OFFICER \_\_\_\_\_ SETBACKS: F \_\_\_\_\_ LH \_\_\_\_\_ RH \_\_\_\_\_ B \_\_\_\_\_  
APPROVAL: CITY DATE FLD \_\_\_\_\_ BFE + 2 ft = \_\_\_\_\_  
A V N

COMMENTS :

PERMIT FEE:\$ \_\_\_\_\_