



NEW HANOVER COUNTY BUILDING PERMIT
APPLICATION TYPE: COMMERCIAL ALTERATIONS, RENOVATIONS &
GENERAL REPAIRS

(PLEASE PRINT CLEARLY & ANSWER ALL QUESTIONS)
Project Responsibility

APPLICATION #
(For Office Use)

APPLICANT'S NAME DATE

PROJECT ADDRESS CITY ST ZIP

CONTRACTOR LICENSE # ACCT #
ADDRESS CITY ST ZIP
PHONE

OWNER'S NAME PHONE

OWNER'S ADDRESS CITY ST ZIP

PROJECT CONTACT PERSON: PHONE

DESIGN PROFESSIONAL (GEN) PH: ARCH / ENG. / NC REG#
DESIGN PROFESSIONAL (MECH) PH: ARCH / ENG. / NC REG#
DESIGN PROFESSIONAL (ELEC) PH: ARCH / ENG. / NC REG#
DESIGN PROFESSIONAL (PLBG) PH: ARCH / ENG. / NC REG#
OWNER / OTHER PH:
(CIRCLE ALL WHICH APPLY)

IS YOUR PROJECT A: ALTERATION / RENOVATION / GENERAL REPAIRS / CHANGE OF OCCUPANCY TYPE

LOCATED IN A FLOOD PLAIN? YES / NO TOTAL PROJECT COST \$

DESCRIPTION OF WORK:

DISCLAIMER: I hereby certify that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations. The Inspections Dept. will be notified of any changes in the approved plans and specifications for the project permitted herein (Print Name)

OWNER / AGENT: SIGNATURE

***Note: A licensed design professional must be utilized if alterations are made which effect the buildings exit or access pattern or affect the buildings live load or dead load. This applies to commercial buildings with more than 2500 square feet or a value greater than \$90,000.

BUILDING HEIGHT NO. OF STORIES TOTAL AREA SQ. FT: HEATED UNHEATED
AREA PER FLOOR # OF STRUCTURES # OF FLOORS # OF UNITS
ZONING USE CLASSIFICATION: SPRINKLER SYSTEM: Required / Not Required

IS YOUR PROJECT: OFFICE / APARTMENT / CONDO / MERCANTILE / OTHER:

ARE YOU CHANGING THE USE OF THIS BUILDING? YES / NO

TYPE OF CONST: 1A / IB / IIA / IIB / IIIA / IIIB / IVA / IVB / VA / VB /

OCCUP: A-1 / A-2 / A-3 / A-4 / A-5 / B / E / F-1 / F-2 / H-1 / H-2 / H-3 / H-4 / H-5 / I-1 / I-2 / I-3 / I-4 / M / R-1 / R-2 / R-3 / R-4 / S1 / S2 / U / If Mixed Occup circle each one.

WATER: CITY / COUNTY / COMMUNITY SYSTEM / PRIVATE WELL

SEWER: CITY / COUNTY / CENTRAL SEPTIC / PRIVATE SEPTIC / COMM. SYSTEM

ACRES DISTURBED NEW IMPERVIOUS AREA

***SEPARATE PERMITS REQUIRED FOR ELECT, MECH, PLBG, GAS EQUIP, PREFABS & INSERTS**

PAYMENT METHOD: CASH / CHECK - Payable to New Hanover County / BILL ACCOUNT / MASTER CARD / VISA
For Office Use

ZONE OFFICER SETBACKS: F LH RH B

APPROVAL: CITY DATE FLD BFE + 2 ft =
A V N

Comments: PERMIT FEE:\$