

New Hanover County LEPC  
Meeting Minutes

August 9, 2006

**The following persons were in attendance:**

Alexander, Mike	BASF Corporation
Brown, Paula	NCEM
Cox, Heidi	NCDENR – PWS
Dixon, Samantha	General Electric
Grady, Tommy	NHSO
Henson, John	NC National Guard
Hines, David	Wilmington Fire Dept
Lazzari, Donna	Invista
Marlow, Paul	NHC-DEM
McMenimen, Lee	Corning
Midgett, Joyce	Piedmont Natural Gas
Morgan, Rodney	Corning
Nelson, Chris	Wilmington Fire Dept
Ollis, Phil	GE/GNF-A
Parkin, Michelle	PPD
Pearce, Wayne	NHC EM
Robinson, Cliff	NHC Fire & Rescue
Strickland, Sally	AAIPharma
Theil, Carol	NHC EM
Wingenroth, Kristen	NHC Emergency Management

**Welcome and Introductions:**

The meeting, held at the NHC Emergency Operations Center, was called to order at 1220 hours by Rodney Morgan. The meeting was sponsored by Piedmont Natural Gas. The June meeting minutes were not reviewed, they will be reviewed at the September meeting. The July meeting minutes were presented, reviewed and approved.

**Membership Announcements:**

Household Hazardous Waste Disposal – Planning Committee to meet in the near future. The drop-off site will be at the old cinema behind Taco Bell across from the college. The actual date will be determined soon – tentatively scheduled in the month of October. Mike Alexander has offered to assist with this project.

**New Business:**

Next meeting- CAP- will take place on September 12, 2006 at the NHC EOC. NOTE: The meeting time is **5:30pm**.

Discussed the Emergency Support Function #10 – Hazardous Materials document. Revisions were accepted and motions made for approval. ESF #10 is approved.

NIMS Discussion – Paula Brown of North Carolina Emergency Management gave a presentation on NIIMS (National Interagency Incident Management System). The NIMS document was published in March 2004 and provides the national standard for incident management and the program. NIMS covers the following major components: Incident Command and Management, Preparedness, Resource Management, Communications and Information Management Supporting Technologies, and Ongoing Management and Maintenance. Check out these links for more information about NIIMS and to obtain directive on typing standards:

[www.fema.gov/pdf/nims/06\\_training.pdf](http://www.fema.gov/pdf/nims/06_training.pdf)

and [http://www.fema.gov/nims/mutual\\_aid.shtm](http://www.fema.gov/nims/mutual_aid.shtm)

Note: All personnel with a direct role in emergency preparedness incident management or response must complete NIMS IS-700 by end of FY06. Refer to the website for details.

### **Open Forum:**

A special training announcement regarding CERT Training was provided to membership. The sessions begin September 7. To register or check out this program, call Becky at 259.4966 or Carol at 798.6906 or go to the website at [www.nhcgov.com/EM](http://www.nhcgov.com/EM).

Mike Alexander brought up the question concerning access to Wilmington in the event of a major emergency or disaster. Example: If Wilmington was to have a major hurricane and many of the areas (roadways, etc) were not accessible or areas were secured by officials, how would local corporate designates get to the respective place of business to assess potential damage? Response was made that historically there were passes handed out for personnel to gain access however, it was too much to maintain. Passes are no longer being issued and it is anticipated that access will be granted in the event of emergency.

### **Reminder:**

Meeting topics, locations and sponsors are needed for 2006. Anyone wanting to sponsor a meeting should contact Kristen Wingenroth at 798.6905.