

New Hanover County LEPC
Meeting Minutes

January 14, 2004

The following persons were in attendance:

Blake, Suzanne	UNCW
Campen, Doug	NC State Port
Cannon, Donnie	Vopak Terminal
Davis, Matt	NHC Fire
Dunn, Page	NHC Health Department
Harrison, Robert	SSC
Harts, Stan	UNCW
Hollinger, Bob	Elementis Chromium, L.P.
Lee, Warren	NHC Emergency Management
Long, Donnie	NC State Port Police
Marlow, Paul	NHC DEM
Naugle, Mary Jean	Fortron
Ollis, Phillip	GE/GNF
Parkin, Michelle	PPD
Pridgen, Frankie	NHC Fire
Raines, David	AAI Pharma
Smith, Chris	South Wilmington Terminal
Smith, Tim	Wilmington Fire
Strickler, Herb	GE/GNF-A
White, Lisa	KoSa
Wingenroth, Kristen	NHC Emergency Management

Welcome and Introductions:

The meeting, held at Downtown Library in the Masonboro Room, was called to order at 1200 hours by Herb Strickler. The meeting was hosted by GE/GNF. The November 19, 2003 meeting minutes were reviewed and amended to reflect the bylaws being presented to the County Commissioners at their February meeting instead of their January meeting. The minutes were approved as amended.

Membership Announcements:

GE Global Nuclear Fuels will be moving their business headquarters from San Jose, California to the Wilmington plant site.

NHC DEM has compiled the final numbers from the household hazardous waste day. The event was a tremendous success and plans are to make this collection day an annual event. Currently looking at Saturday November 13, 2004 for this year's event.

Celanese who is half owner of the Fortron facility is being sold to Blackstone Capital Ventures. Fortron does not foresee any impact to plant operations.

UNCW is currently preparing the application for a FEMA grant for Disaster Resistant Universities; the grant will be used for the following mitigation projects:

- Stormwater Improvements
- Wind Resistant Windows
- Emergency Planning

The Wilmington Fire Department will be conducting a high angle rescue drill at the University's water tower.

New Business:

NHC Emergency Management has been approved for a HMEP grant for \$5,000.⁰⁰. NHC EM would like to use this money to hire a contractor to perform a Commodity Flow Study for the county. The study would primarily look at the major traffic arteries in the county recording what types of hazardous materials are moving through the county and in what quantities. Emergency Management has asked if the money approved in 2003 (\$5,000.⁰⁰) for Tier II training that was not used can be applied to the commodity study. They are currently awaiting an answer from Raleigh.

The Hazardous Material ESF #10 of the New Hanover County Emergency Operations Plan was reviewed by the group. Numerous revisions were proposed and discussed by the members. These revisions will be incorporated into a draft working document and sent to all members for their comments prior to next month's meeting. Plans are to finalize the document at the February 11, 2004 meeting.

The next LEPC meeting is scheduled for Wednesday February 11th at noon at the Cape Fear Museum in the Williston Auditorium. Lunch will be provided. Plans are to complete the annual review of the NHC Emergency Operations Plan for Hazardous Materials ESF#10 at this next meeting. Copies of the procedure with suggested revisions will be sent to all members for review prior to next month's meeting. Come prepared to discuss any comments or revisions you feel are necessary to improve the procedure.

The schedule, logistics and sponsors for the next 5 meetings of the LEPC are as follows:

Date	Place	Topic	Host
2/11/04	Cape Fear Museum – Williston Auditorium	Fire/EMS	NHC EM
3/10/04	Downtown Library – Masonboro Room	DOT/Maritime Security	S. Wilm. Terminal
4/14/04	Northeast Library – Oak Room	SPCC Requirements	PBE
5/19/04	KoSa – Highway 421 North	KoSa Site Tour	KoSa
6/9/04	Downtown Library – Masonboro Room	PHRST	PHRST

Open Forum:

New Hanover County has a Community Advisory Panel made up of citizens, community groups, legislative representatives and industry. They meet at UNCW every other month to discuss various topics of interest to the community. At the CAP's September meeting industry members present their previous year's SARA 313 data. It was suggested that we combine the September LEPC and CAP meeting and make a presentation on the LEPC to the CAP membership.