

New Hanover County LEPC
Meeting Minutes

October 8, 2003

The following persons were in attendance:

Blake, Suzanne	UNCW
Cannon, Donnie	Vopak
Dunn, Page	NHC Health Department
Harrison, Robert	SSC
Harts, Stan	UNCW
Harvell, Dianne	NHCHD
Jordan, Ron	WFD
Lee, Warren	NHC Emergency Management
Marlow, Paul	NHC DEM
Naugle, Mary Jean	Fortron
Pridgen, Frankie	NHC Fire
Smith, Chris	Vopak
Strickler, Herb	GE/GNF-A
Thiel, Carol	NHC DEM
White, Lisa	KoSa
Wingenroth, Kristen	NHC Emergency Management

Welcome and Introductions:

The meeting, held at Downtown Library in the Cape Fear Room, was called to order at 1200 hours by Herb Strickler. The meeting was hosted by the NHC Department of Emergency Management. It was announced that John Forestell had resigned his position as LEPC Chairman and Herb Strickler was assuming the position. The August 13, 2003 meeting minutes were reviewed and approved.

Membership Announcements:

GE Global Nuclear Fuels' NRC Drill is set for October 28, 2003. Local response agencies will be participating in the drill.

The NHC DEM, the City of Wilmington, the New Hanover Cooperative Extension and UNCW are sponsoring a Household hazardous Waste Collection Day on November 15 from 9:00 a.m. until 3:00 p.m. The event will be held at UNCW in Lot K, next to Trask Coliseum. Volunteers are needed, please contact Mary Jean Naugle if you would like to volunteer.

Discussion of Hurricane Isabel:

GE/GNF-A, UNCW and KoSa discussed what each facility had done in preparation for the hurricane. UNCW had just finished revising their hurricane preparation plan and stated Hurricane Isabel was an excellent test of the plan and they would be incorporating their learnings into their plan.

Warren Lee discussed NHC preparations, stated the hurricane was a minimal event for NHC. He spoke about the assistance given to Hertford County in helping to organize their EOC. The county was without any electricity, water or sewer after the hurricane.

Ron Jordan of the Wilmington Fire Department indicated that they needed to address the issue of additional people at their stations during hurricanes.

Old Business:

Bylaws subcommittee chairman gave an update on the bylaw revisions. The most significant change was the number of standing committees has been reduced from 5 to 3. They are the Executive Committee, the Emergency Planning and Response Committee and the Community Education and Public Awareness Committee. They will send out the revised bylaws for review by all LEPC members and requested any comments or suggestions be forwarded to Suzanne Blake at UNCW no later than October 22, 2003.

New Business:

The group brainstormed for ideas for up coming meetings. Ideas suggested include:

- Speakers from local agencies/business to inform group of capabilities the community can utilize
- Take advantage of training that North Carolina Emergency Management can provide
- Commodity Flow Survey – what chemicals, mode of transportation, volumes
- Chemical producers to speak to the handling and hazards of specific chemicals
- Review of NHC Emergency Response Plan – REQUIRED ANNUALLY

The group discussed the need for a strategic plan for the LEPC. The LEPC needs a clear direction and specific goals to accomplish. It is felt that if we have a clear direction, the LEPC will become a productive team and membership will increase. If those entities that we want on the LEPC see progress they will start to participate as they did in the late 1990's.

The next LEPC meeting is scheduled for Wednesday November 19th at noon at the Downtown Library in the Masonboro Room. Lunch will be provided. Plans are to have the annual review of the NHC Emergency Operations Plan for Hazardous Materials ESF#10 at our next meeting. Copies of the procedure will be sent to all members for review prior to next month's meeting. Come prepared to discuss any comments or revisions you feel are necessary to improve the procedure.

Open Forum:

None