

New Hanover County LEPC
Meeting Minutes

July 9, 2003

The following persons were in attendance:

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| Allen, Matt | GE Global Nuclear Fuels |
| Blake, Suzanne | UNCW |
| Cannon, Donnie | Vopak Terminal |
| Davis, Matt | NHC Fire |
| Forestell, John | NH Regional Medical Center |
| George, Mike | NHC Emergency Management |
| Hoagland, Duane | BASF |
| Harrison, Robert | SSC |
| Harts, Stan | UNCW |
| Hollinger, Bob | Elementis Chromium |
| Jordan, Ron | Wilmington Fire Department |
| Lee, Warren | NHC Emergency Management |
| Marlow, Paul | NHC Environmental Management |
| Naugle, Mary Jean | Fortron |
| Pridgen, Frankie | NHC Fire |
| Smith, Chris | South Wilmington Terminal |
| Strickler, Herb | GE Global Nuclear Fuels |
| White, Lisa | KoSa |
| Wingenroth, Kristen | NHC Emergency Management |

Welcome and Introductions:

The meeting, held at New Hanover County Annex, was called to order at 0800 hours by John Forestell. Attendees introduced themselves and a roster was circulated so that members could update their contact information. Warren Lee, the new NHC Emergency Management Director introduced himself and spoke briefly about his support of the LEPC. Stan Harts introduced Suzanne Blake, the new Emergency Manager for UNCW. Suzanne was welcomed to the group. The June 11, 2003 meeting minutes were reviewed and were approved with a revision to the July's meeting time and place.

Membership Announcements:

GE Global Nuclear Fuels is currently evaluating moving its division headquarters to the Wilmington plant site. A final decision has not been made at this time.

New Hanover Regional Medical Center has named a new interim CEO.

BASF is currently undergoing extensive demolition at their facility.

Several grants were discussed by the following members:

UNCW – Disaster Resistant University grant

Wilmington Fire Department – Homeland Security and State Weapons of Mass Destruction funding for a new fireboat and emergency response equipment.

NHC Emergency Management – State HMEP grant and Department of Justice funding for emergency response equipment.

NCRMC SMAT II Teams – Funding for hazardous materials equipment

Wilmington Fire Department will be participating in Mass Decon training provided by General Physics.

GE Global Nuclear Fuels' NRC Drill is set for October 28, 2003

South Wilmington Terminal will be conducting a tabletop involving Brunswick County and Wilmington Fire Department.

There will be a multi-state hurricane drill put on by 1st Army at Fort Fisher August 6th through August 8th. Observers are welcome.

Coastal AHEC is presenting “Developing a Community Response to Disasters/Terrorism” featuring Alan B. Benson, Fie Chief, Oklahoma City Fire Department. The series of programs will be targeted to specific groups and will focus on how law enforcement, fire departments, emergency medical services, hospitals and public health collaborated to provide services to the Oklahoma City community after disasters. Programs will be held July 30th through August 1st at the New Hanover Health Department Auditorium.

The 53rd Annual Wilmington Regional Health & Safety School will be held July 24th and 25th at the Wilmington Hilton.

Old Business:

The group discussed the current by laws, with most of the discussion centering on the sub-committees referenced in Article IX. There has been little to no activity of the current sub-committees. The group decided to form a by-law committee to review the by-laws and set objectives for each of the sub-committees. It was felt with clear cut goals and objectives for each sub-committee, the members would know what to focus on and be more productive. Volunteers were solicited for the by-law committee. The following members volunteered; Suzanne Blake (CP), Donnie Cannon, John Forestell, Stan Harts, Mary Jean Naugle, Lisa White and Kristen Wingenroth. All members of the LEPC are encouraged to submit their ideas around the objectives for the sub-committees and any revisions they believe need to be made to the by-laws to the members of this group. The group will meet August 13th immediately following the regular LEPC meeting.

The group discussed the Community Advisory Panel and their roll in the community. There was some discussion around possibly combining the LEPC and the CAP. CAP members stated that the CAP served a purpose different from the LEPC, but that communication between the two groups would be beneficial. It was decided that the LEPC would attend the September CAP meeting (9/2/03 at 5:50p.m. at Cameron Hall on the UNCW campus) at which local industries review their SARA 313 release data. It was also recommended that information pertaining to the CAP be posted on the NHC LEPC web site.

The group discussed the NHC LEPC web site and its capabilities. There was a lot of confusion about how to use the web site. It was decided that a presentation on how to navigate the web site would be helpful to the majority of the members. NHC Emergency Management will give a presentation at the next LEPC meeting.

Mary Jean reported on the area restaurants that could host a lunch time LEPC meeting. Pearl's Seafood was the only restaurant that responded to Mary Jean and could accommodate the group. There was some concern about whether the location was central enough for all members. Herb Strickler will check with Allieghs to determine if they can host us and if they require a minimum.

New Business:

A by-laws group was formed to review the current by-laws and prepare objectives for the Article IX sub-committees. This group is charged with presenting its recommendations to the full LEPC at October LEPC meeting.

The next LEPC meeting is scheduled for August 13th at UNCW. A presentation on the NHC LEPC web site will be given and be followed by the regular LEPC meeting. It is proposed that the presentation will begin at 1:00 p.m. Stan Harts will verify meeting place and time. Please check the web site for details on time and location.

Open Forum:

None