

New Hanover County LEPC
Meeting Minutes

June 11, 2003

The following persons were in attendance:

Allen, Matt	GE Global Nuclear Fuels
Denham, Eli	GE Global Nuclear Fuels
Dunn, Paige	NHC Health Department
Forrestell, John	NH Regional Medical Center
Hollinger, Bob	Elementis Chromium
Marlow, Paul	NHC Environmental Management
Naugle, Mary Jean	Fortron
Parkin, Michelle	PPD
Strickler, Herb	GE Global Nuclear Fuels
White, Lisa	KoSa

Welcome and Introductions:

The meeting, held at the GE Global Nuclear Fuels facility, was called to order at 0800 hours by John Forrestell. Attendees introduced themselves and a roster was circulated so that members could update their contact information. Herb Strickler introduced his staff to the group along with a short description of their job function. The May 14, 2003 meeting minutes were reviewed and approved.

Membership Announcements:

New Hanover Regional Medical Center will be participating in a mass casualty drill with the Wilmington Regional Airport in August.

In November, there will be a MS1 Drill at Cape Fear Hospital; Federal Emergency Management personnel will be evaluating the capability of local EMS, local fire departments and hospital staff for nuclear response.

AHEC will be hosting a lecture series on Community Preparedness. The title is Developing a Community Response to Disasters/Terrorism. The first guest speaker will be Allen Benson, the Fire Chief from Oklahoma City.

GE Global Nuclear Fuels will have a Nuclear Regulatory Commission Drill sometime this fall. This drill will involve all applicable outside agencies with the NRC observing the drill. Matt Allen of GE GNF coordinating this effort.

Old Business:

None

New Business:

New Emergency Management Director, Warren Lee, has taken office replacing outgoing Director Dan Summers. John Forestell invited Mr. Lee to our next meeting to discuss his thoughts concerning the LEPC and Emergency Management's role on the LEPC.

The LEPC's current by-laws were distributed, all attendees were asked to review the by-laws and bring needed revisions, changes and recommendations to the next LEPC meeting for discussion. It was agreed by all present that the LEPC needed to get back to the basics of emergency planning.

Two LEPC planning documents were distributed

1. NHC EOP for HazMat (ESF #10)
2. NHC Response Guidelines to Acts of Terrorism

Members are to review both documents before the next LEPC meeting.

The current by-laws contained the Civic and Emergency Response Member Organizations. Currently there is very little participation by any of these organizations. It was decided by the group that John Forestell would send the letter he prepared dated June 6, 2003 along with a brief description of "What is an LEPC" to these organizations with an invitation to the next LEPC meeting.

There was some discussion on activities for the LEPC, the request was made to send any suggestions or recommendation on activities to John Forestell before the LEPC's next meeting. Several recommendations were made:

1. Review of the jet fuel HazMat incident last fall
2. Have Christy Hollis of the Regional Advisory Committee speak to the LEPC
3. Have a hurricane tracker come and speak to the LEPC

There was discussion on meeting dates, times and locations. It was decided until the direction of the LEPC has been decided to maintain the meetings at a frequency of once a month. Next month's meeting will be held at noon and will be at a central location with lunch being served. Mary Jean Naugle to set up the next meeting's location.

Open Forum:

Herb Strickler gave an overview of GE GNF operations and a tour of GE GNF's Emergency Control Center.