

**New Hanover County LEPC
Meeting Minutes**

April 9, 2003

The following persons were present:

Harrison, Robert	Southern States
George, Mike	NHC Emergency Management
Marlow, Paul	NHC DEM
Ollis, Phillip	General Electric
Pridgen, Frankie	NHC Fire
White, Lisa	KOSA
Naugle, Mary Jean	Fortron Industries

Welcome and Introductions:

- An LEPC meeting was held at 8:00am on Wednesday, April 9, 2003 at the KOSA plant administration building. Mike George welcomed all LEPC members and called the meeting to order. A roster was circulated to record those members that attended the meeting.

Old Business:

Review of March meeting and likes/dislikes of the speakers and program. Some ideas for assisting facility emergency planning were discussed and resulted in the following action items:

- Accountability planning
- Interest in ATF training class, need to check on availability of ATF slides
- Potential exercise with KOSA
- Check with Ron Jordan on capability of the regional response team.
- Add new page on LEPC web site adding member names, company name, phone numbers and email address.

New Business

Planned for the next four LEPC meetings as follows:

May	KOSA
June	GE
July	County Fire @ Annex in Market Place Mall
August	New Hanover County @ Alleighs

It was announced that Matt Davis has been hired as the new New Hanover County Fire Marshal.

Nominations for new LEPC officers were as follows:

Chairman - Ron Jordan, John Forrestell, Stan Harts, Herb Strickler

Vice – Chairman - Phillip Ollis, Donnie Cannon, Richard Lowrey

Secretary - Lisa White

Members voted and passed an amendment to the LEPC by-laws that not more than one company representative may serve in an officer position concurrently.

Mike George presented an update on TIER II reporting. Through 4/7/03, \$6,900 in reporting fees has been collected, with approximately \$14,400 expected. Mike stressed that March 1 is a firm reporting deadline. Some businesses that reported last year, but not this year include: Carolina Beach Wastewater Treatment Plant, City of Wilmington, Fort Fisher AFB Recreation Area, Sprint, and Sea Path Yacht Club.

Planning Issues- Mike George distributed a handout from the National Response Team entitled “ Criteria for Review of Hazardous Materials Emergency Plans”. Site-specific response plans can be reviewed during planning sessions. General public incident plans will also be reviewed. The first incident will be the tanker rollover at the foot of the Holmes bridge last year.

Adjourn

Next meeting of the full LEPC will be held on May 14, 2003 at the KOSA facility. Check the website for details and look for a fax and/ or e-mail notice.