

**New Hanover County LEPC
Meeting Minutes**

February 12, 2003

The following persons were present:

Forestell, John	NHRMC
George, Mike	NHC Emergency Management
Marlow, Paul	NHC DEM
Bob Hollinger	Elementis Chromium, L.P.
Frankie Pridgen	NHC Fire
Willis Stancil	NHC Fire

Welcome and Introductions:

- An LEPC meeting was held at 8:00am on Wednesday, February 12, 2003 at New Hanover County Annex Building in Market Place Mall. Mike George welcomed all LEPC members and called the meeting to order. A roster was circulated to record those members that attended the meeting.

Administrative Items:

- Mike George indicated that he will take a more active role in leadership of the LEPC. There was agreement among the members present, that the LEPC needs to refocus its mission on hazards to the community. There was also discussion of the need for better notification of meetings to include e-mail and fax notices to members.
- Members voted to approve a monthly meeting format that will include a general meeting of all LEPC members from 8 – 9 am followed by committee meetings from 9 – 10 am.
- Monthly meetings are to include a 15-20 minute incident report on a local event or by a guest speaker. Also, local industry could make presentations on their response plans. There was discussion on the need for the major local industry representatives to take active role in the monthly meetings.
- There was discussion on notification of industry and the community of major incidents including chemical events or weather related events and the proper means of notification to include television crawlers and website pop-ups.
- Frankie Pridgen distributed a handout on new fire/ EMS skills training being broadcast over the New Hanover County cable television channel.
- The LEPC sponsored EPCRA workshop did not take place this year due to a lack of time and manpower.
- Mike George indicated that the preferred method of TIER II reporting this year will be the TIER II Win format for both New Hanover County and North Carolina. Both a hard copy and electronic copy should be provided.

Local Updates

Members gave updates on events at their respective facilities

NHRMC	Just completed two major inspections with good results. Magnet facility status possible by March.
Elementis	Facility in a transition period right now under new ownership, trying to familiarize everyone with new procedures.

Committee Reports

There were no committee reports.

New Business

Mike George proposed to further investigate aligning New Hanover County reporting thresholds with the Federal and State levels.

Mike George will generate a letter to the Wilmington Fire Department requesting an LEPC representative be appointed and a copy of the Hazardous Chemicals Permit list for businesses within city jurisdiction.

Adjourn

Next meeting of the full LEPC will be held on March 12, 2003 at the New Hanover Regional Medical Center. Check the website for details and look for a fax and/ or e-mail notice. Program to include a guest speaker knowledgeable of the Kinston explosion and fire incident.