

**New Hanover County LEPC
Meeting Minutes**

November 13, 2002

The following persons were present:

Forestell, John	NHCRMC
George, Mike	NHC Emergency Management
Marlow, Paul	NHC DEM
Harts, Stan	UNCW
Ollis, Phillip	General Electric
Morgan, Diana	UNCW
Penny, Tom	Southern States Chemical
Thiel, Carol	NHC Emergency Management
McMenimen, Lee	Corning

Welcome and Introductions:

- An LEPC meeting was held at 8:00am on Wednesday, November 13, 2002 at UNCW. Lee McMenimen welcomed all LEPC members and called the meeting to order. A roster was circulated to record those members that attended the meeting.

Administrative Items:

- Future Meetings will be as follows:
- January 2003 meeting will be the EPCRA workshop. LEPC Executive committee will meet during month of December on a date to be determined.
- New format was discussed, with top priority being the EPCRA workshop and following a precise agenda, increasing member attendance/participation.

Local Updates

Members gave updates on events at their respective facilities

Southern States Hospital	Heli-pad has been constructed for owner visits. Construction continues. Decon equipment purchased. Preparing for major inspection by Joint Commission in January 2003.
UNCW	New building under construction will house meeting rooms and haz. waste storage. Stan will be teaching a HAZWOPER class in the evenings. Lab inspections are underway.
NHC EM	Brunswick nuclear plant exercise upcoming.
NHC DEM	Possible source of funding for HHW collection day located.

Committee Reports

Emergency Planning	Plan to hold HHW collection day March 2003
Hazard Assessment	No report
Emergency Response	No report
Information Management	Handout describing LEPC web site
Community Education	Brochure on LEPC/ EPCRA, preparing mailing list, contacted Chamber of Commerce/ Committee of 100

New Business

Stan Harts gave a presentation on an ethylene glycol leak from an HVAC system on campus of UNCW. Stan described discovery of the problem, reporting to appropriate agencies, assessing the situation and how the leak was cleaned up.

Adjourn

Next meeting of the full LEPC will be the EPCRA workshop to be held in January 2003. A meeting of the executive committee will be called during the month of December to discuss refocus of LEPC and ensuring regular meetings of subcommittees.