

**New Hanover County LEPC  
Meeting Minutes**

**September 11, 2002**

**The following persons were present:**

Forestell, John	NHCRMC
George, Mike	NHC Emergency Management
Marlow, Paul	NHC DEM
Harts, Stan	UNCW
Nelson, Marsha	NHC Health Dept.
Ollis, Phillip	General Electric
Strickler, Herb	General Electric
Lowery, Richard	Occidental Chemical
Cannon, Donnie	VOPAK Terminals
Parkin, Michelle	PPD, Inc.
Ames, Tom	Town of Wrightsville Beach

Welcome and Introductions:

- An LEPC meeting was held at 8:00am on Wednesday, September 11, 2002 at the PPD, Inc. offices. Mike George welcomed all LEPC members and called the meeting to order. A roster was circulated to record those members that attended the meeting.

**Administrative Items:**

- Future Meetings will be as follows:  
October 9, 2002                      NHC Health Dept. - CANCELLED  
November 13, 2002                UNCW
- NHC EOC plans to move to Market Place Mall location
- Members were instructed on how to access member name/address/phone numbers on the LEPC website

**Local Updates**

Members gave updates on events at their respective facilities

Health Dept.	Response team is progressing
VOPAK	Table top exercise is planned for pipeline operation
Occidental	Downgrading fire response to incipient only

General Electric	High security level per NRC. More checks at gates/fenceline. Some increase in military business.
Southern States Hospital	Remediation of on-site soil. Construction continues. Decon equipment purchased. HazMat Operations classes for 8 and 24 hr. responders levels.
USCG	Responded to 8,000 gal. fuel overturn at Hwy. 421. Only 4,000 released and 2,500 gal. recovered. Some soil to be removed. Port security at High Level.
UNCW	Conducted GUSTAV storm drill. Anthrax hoax responded to without incident.
PPD	Training being provided for employees on DOT issues.

**Committee Reports**

Emergency Planning	Plans to set monthly meetings
Hazard Assessment	No report
Emergency Response	John Forestell will be new chairman
Information Management	No report
Community Education	No report

**Old Business**

Minutes from several meetings are missing, but Stan Harts believes at least the May 2002 minutes may be available and will check.

The Household Hazardous Waste (HHW) group needs to meet and plan for March 2003 event.

**New Business**

Mike George stated that he would draft letter to SERC and inquire as to why the new EPA reporting software for TIER II is not being used.

Mike George handed out a draft of a civil penalty citation for use with local facilities subject to TIER II reporting. County fire inspectors will report to NHC Emergency Management if facilities have chemicals on-site subject to reporting requirements. Several facilities have refused to report and pay the annual fees. It was estimated that 20-30 local companies are not reporting. After much discussion, it was recommended that the draft citation be amended to include a penalty for not reporting and/or not paying applicable fees. EPA officials will be notified if these facilities fail to comply with the reporting requirements in addition to the civil citation and penalty.

**Adjourn**

Next meeting will be held at UNCW on Wednesday, November 13, 2002